

**TOWN OF EASTHAM
AGENDA
BOARD OF SELECTMEN
WORK SESSION
Wednesday, October 22, 2014
2:30 p.m.**

Location: *Timothy Smith Room*

Work Session:

1. Memorial Bench Policy
2. Soldiers Congregational Cemetery
3. Approval of Minutes
January 29, 2014 Regular Session
February 3, 2014 Regular Session
October 1, 2014 Work Session
October 6, 2014 Regular Session
October 8, 2014 Work Session
4. 3:00PM - Executive Session - To discuss, with Town Counsel, Litigation Strategy with respect to landfill damage claims when an open meeting may have a detrimental effect on the litigating position of the public body and the chair is so declaring.

Upcoming Meetings

<i>Monday, November 3, 2014</i>	<i>5:00 p.m.</i>	<i>Regular Session</i>
<i>Wednesday, November 5, 2014</i>	<i>2:30 p.m.</i>	<i>Work Session</i>
<i>Thursday, November 6, 2014</i>	<i>6:30 p.m.</i>	<i>Joint BOS Meeting with Brewster and Orleans, at Orleans</i>
<i>Monday, November 17, 2014</i>	<i>5:00 p.m.</i>	<i>Regular Session</i>
<i>Wednesday, November 19, 2014</i>	<i>2:30 p.m.</i>	<i>Work Session</i>

**All items on the agenda may be discussed in any order during the meeting. This agenda reflects topics that the Chair anticipates will be discussed at the meeting. Per the Attorney General's Office, the Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting.*

**If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact Laurie Gillespie-Lee, 5900 x207*



TOWN OF EASTHAM

2500 State Highway, Eastham, MA 02642
All Departments 508-240-5900
www.eastham-ma.gov

Date: October 22, 2014

Memo To: Eastham Board of Selectmen

Memo From: Sheila Vanderhoef, Town Administrator

Re: Memorial Bench Policy

In 2002, Selectmen Collins provided drawings and the Board limited benches to the locations shown.

Many of these locations are now full. We need to review the program and update the policy.

SV/lg

Town of Eastham Memorial & Scenic Park Bench Policy

The Town of Eastham is grateful to those citizens and organizations who donate benches to the Town. These benches provide pleasant seating areas from which to enjoy natural and scenic views. In an effort to ensure that clear guidelines exist for the maintenance of such structures, the Board of Selectmen have established the policy below.

1.0 Introduction

Any citizen or group who wants to place benches on Town owned property must receive permission from the Board of Selectmen. The Board may reject offers that are inconsistent with the policy guidelines as follows:

2.0 Bench Design

The Town will accept benches for beach or open space areas that are slab style. They will not have a back rest. Dedication or memorial plaques for such benches will be placed on the end or side slab.

Benches for the Village Green and similar areas may have a back rest, and may be required to match existing seating in the area in material and style. All benches will be installed by the Town staff. While the Town will make reasonable effort to ensure the bench is properly installed and protected from theft or vandals, it is not responsible for the long term maintenance or repair of the bench. If the bench falls into disrepair, the Town will remove the bench. If the donor wishes to pay for repairs to the bench, they may do so. If there is a memorial plaque affixed to the bench, the Town's staff will remove the plaque and return it to the donor at the last known address.

3.0 Costs

All costs associated with the purchase and installation of the bench and plaques, if applicable, shall be paid in advance to the Town of Eastham. The Town will order, and then pay for the bench. It will be delivered to the Town, then assembled, and installed. The donor will be notified upon the completion of installation.

The Town will charge a non-refundable fee of \$25.00 to offset the cost of installation.

4.0 Location

To ensure that benches serve the greatest benefit, and are suitably located, installation will be limited to the following locations:

Hemingway Landing
First Encounter Beach
Village Green

Rock Harbor
Boat Meadow
Smith Property

Wiley Park
Horton Property

Memorial and Scenic Park Benches

Benches are recycled plastic in a cedar color (resists corrosion). Benches are 6 feet long and permanently set in concrete.

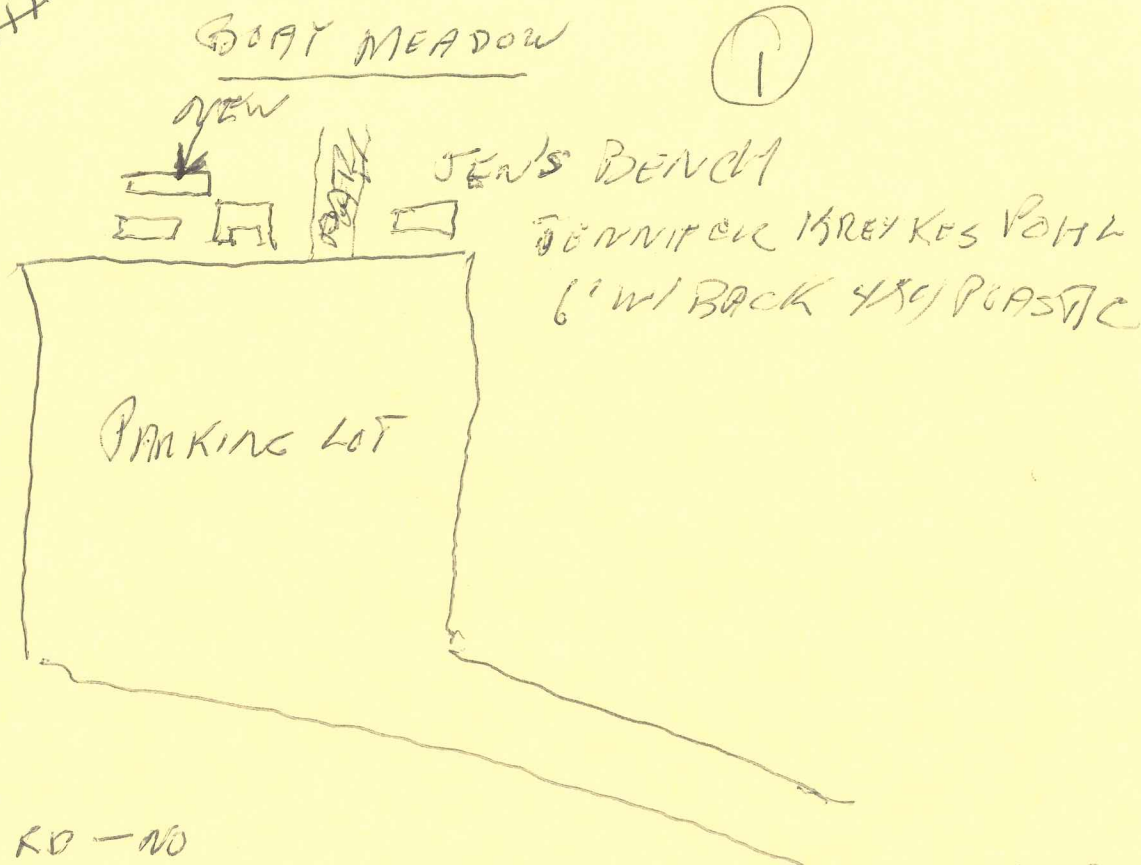
The current cost of the bench is \$812.00 plus the cost of the plaque, which varies depending on wording.

Wording for the plaque is sent to the trophy company who produce a mock-up. The donor should confirm the wording before the plaque is produced.

Benches are shipped to Steve Douglas. Plaques are shipped to Town Hall.

Must receive permission of BOS

BENCH MARKS
 ✓ 1ST ENCOUNTER ???
 ✓ COOK'S RD.
 ✓ ROCK HILL 3 SAME AS BOAT



COLE RD - NO
 KINGSBURY - NO
 THOMPSON - NO
 CAMPERVAND - NO
 COOKS BROOK - NO
 SO. SUNKEN - NO
 SALT POND - NO
 HEMINGWAY - YES 1-3
 WINDMILL - 6
 WILEY - 4

1ST ENCOUNTER - H H 1
 BOAT MEADOW - 1 P P P P
 HEMINGWAY - 1

????

15-

STANDARD BENCHES
 LAND
 SALT POND BLO.

SHEET 15 056 .5 2
 11 028 1.0

LOCATIONS FOR BENCHES MAR 02

BOAT MEADOW — 1 BENCH
FIRST ENCOUNTER — 4 " TO REPLACE WOODEN
COLE RD — NO
KINGBURY — NO
HAMPERTOWN — NO
CAMP GROUND — NO
COCKS BROOK — NO
SA. SUNKEN — NO
SALT POND — NO
HEMINGWAY — YES 1-3
WINDMILL — YES 6
WILEY PARK — YES 4

REQUESTS

6 @ 1ST ENCOUNTER (4 ONLY)
5 @ BOAT MEADOW (1 ONLY)
1 @ HEMINGWAY
4 UNKNOWN LOCATION (WILEY?)
16 TOTAL

POSSIBLE 2 MORE @ ROCKHAGEN

IN LOVING MEMORY OF
JUDY KOSTAS

SEPT. 27 '45 - JAN. 29, 2000

LIVE WELL LAUGH HARD LOVE BIG

IN LOVING MEMORY OF
JOHN BRYANT SWEARINGEN
MAY 17, 1978 - FEB 19, 2000
HAPPY LITTLE BOY, EAGER TO SHARE
SAD YOUNG MAN, PUSHED TO DARE
YOUR GENTLE SPIRIT IS NOW FREE

IN LOVING MEMORY OF

TIMOTHY E. SHEA

1966 - 1999

AS THE DAWN MISTS OVER THE HORIZON AND
THE SUN CLOSES ITS EVENING SHADE
IT IS WITH SUCH CERTAINTY WE KNOW
YOU ARE ALWAYS NEAR
YOUR FAMILY AND FRIENDS
TREASURE THE MOMENTS
WE SHARED HERE WITH YOU

IN LOVING MEMORY OF

MARIE BRENNAN HOPKINS

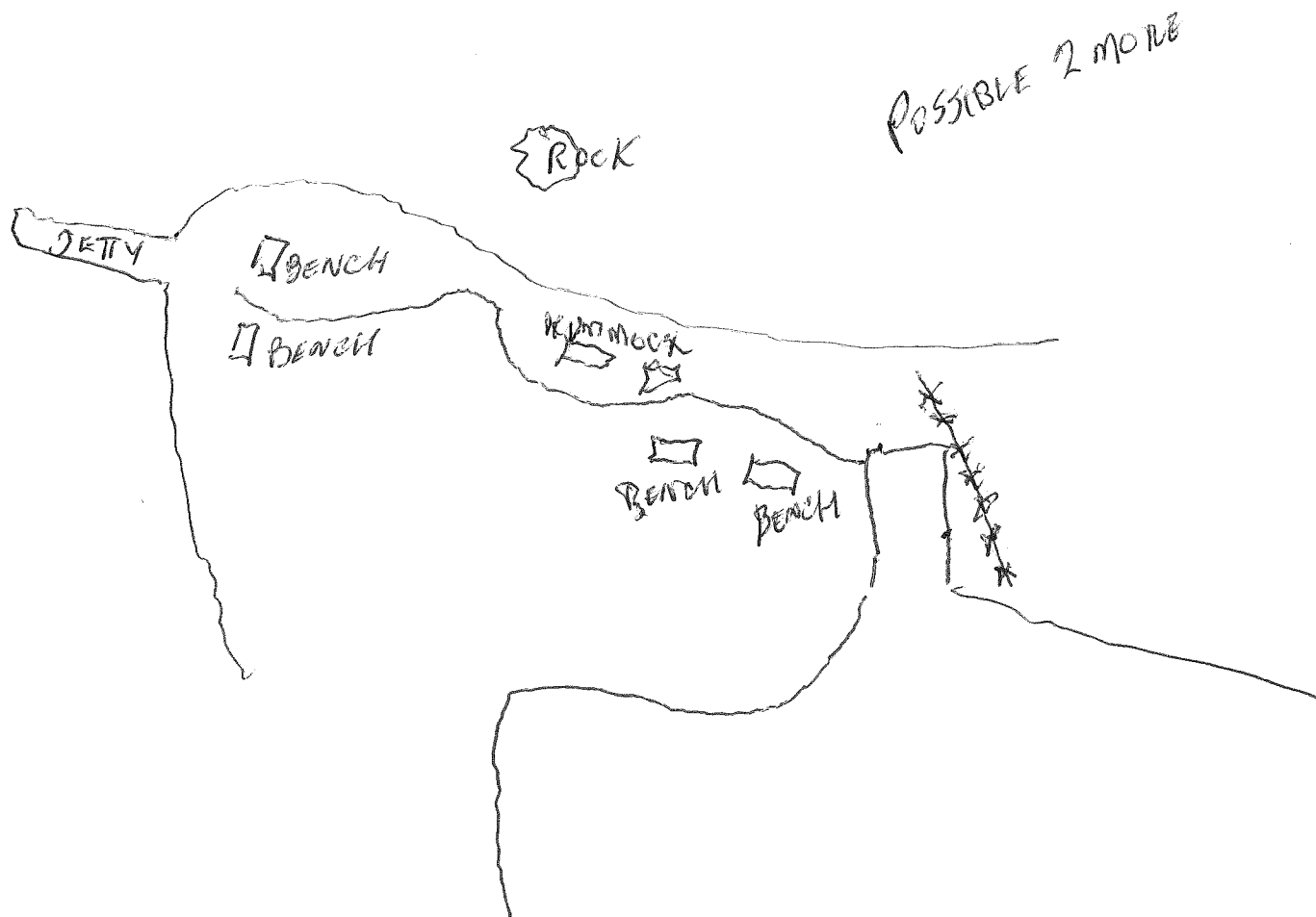
NOT TO WORRY

ALL IS WELL

SAME BENCH

IN LOVING MEMORY OF
CHARLES EUGENE HOPKINS M.D.
STUDY HARD HAVE FUN
BE GOOD TO YOUR FRIENDS

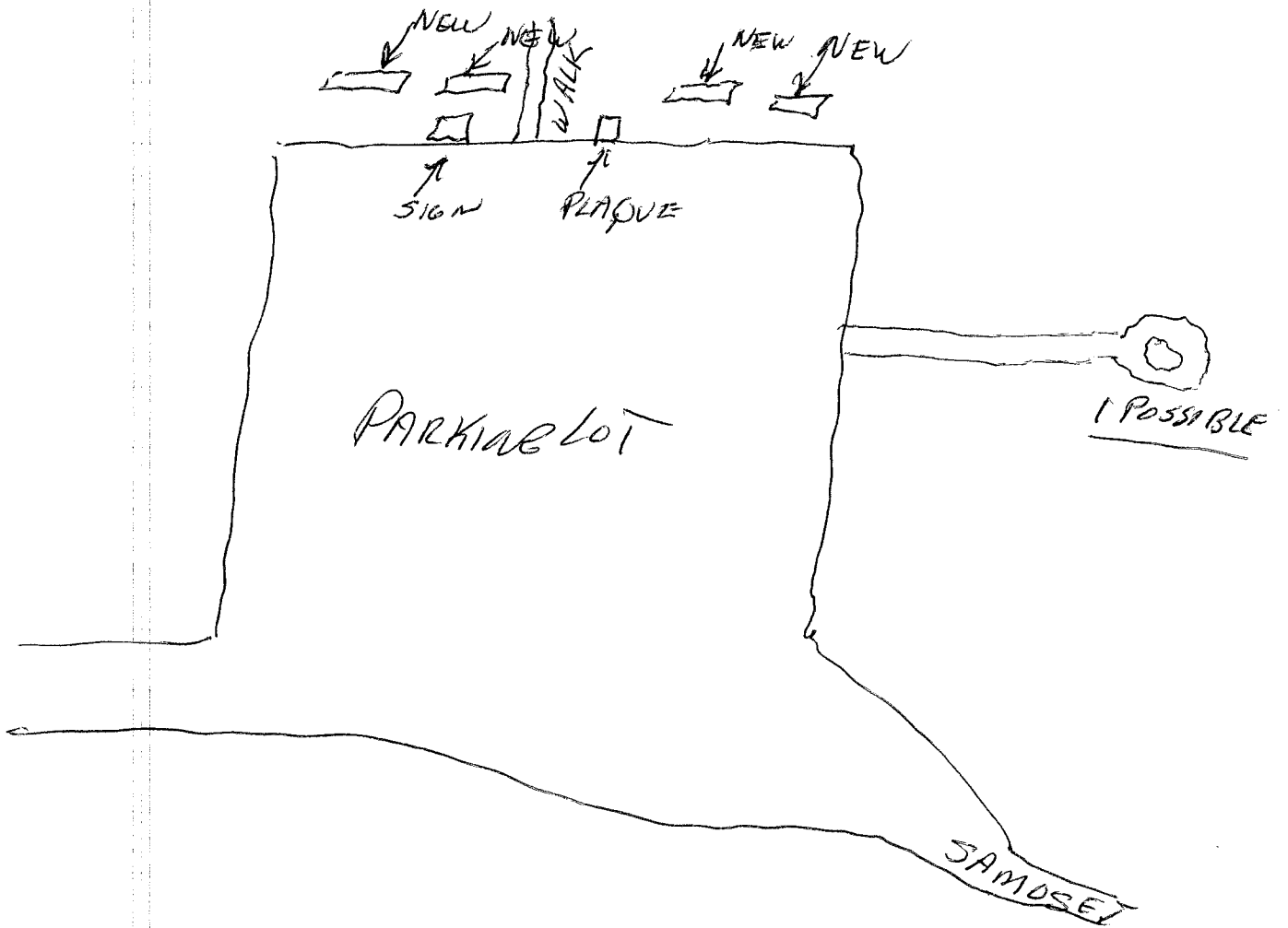
Rock Harbor



BOAT MEADOW



FIRST ENCOUNTER



HEMINGWAY

1-3

TABLE
BENCH

NEW

POSSIBLE

RAMP

STGN

ROCK 3

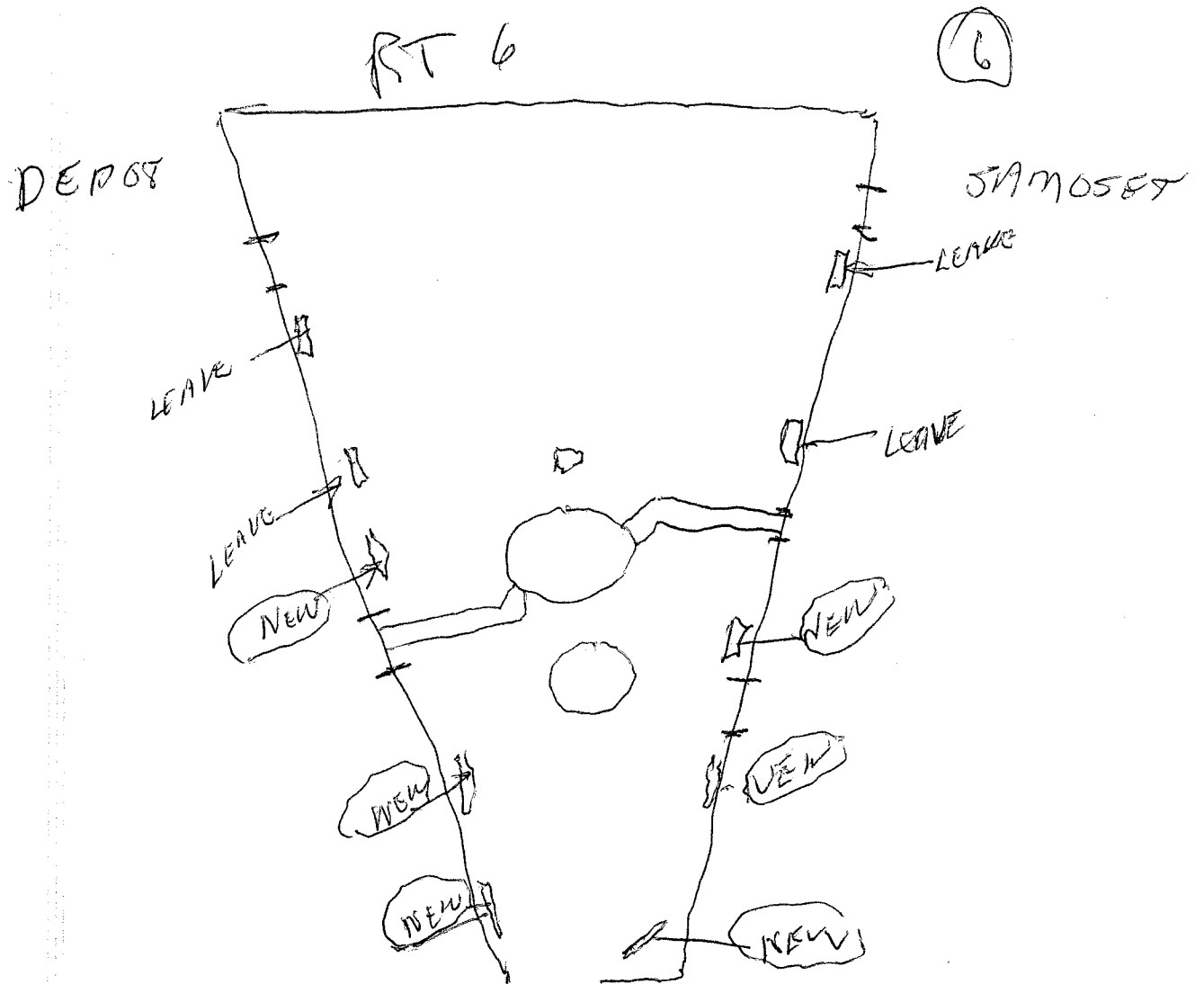
NPS

BUILDING

NPS

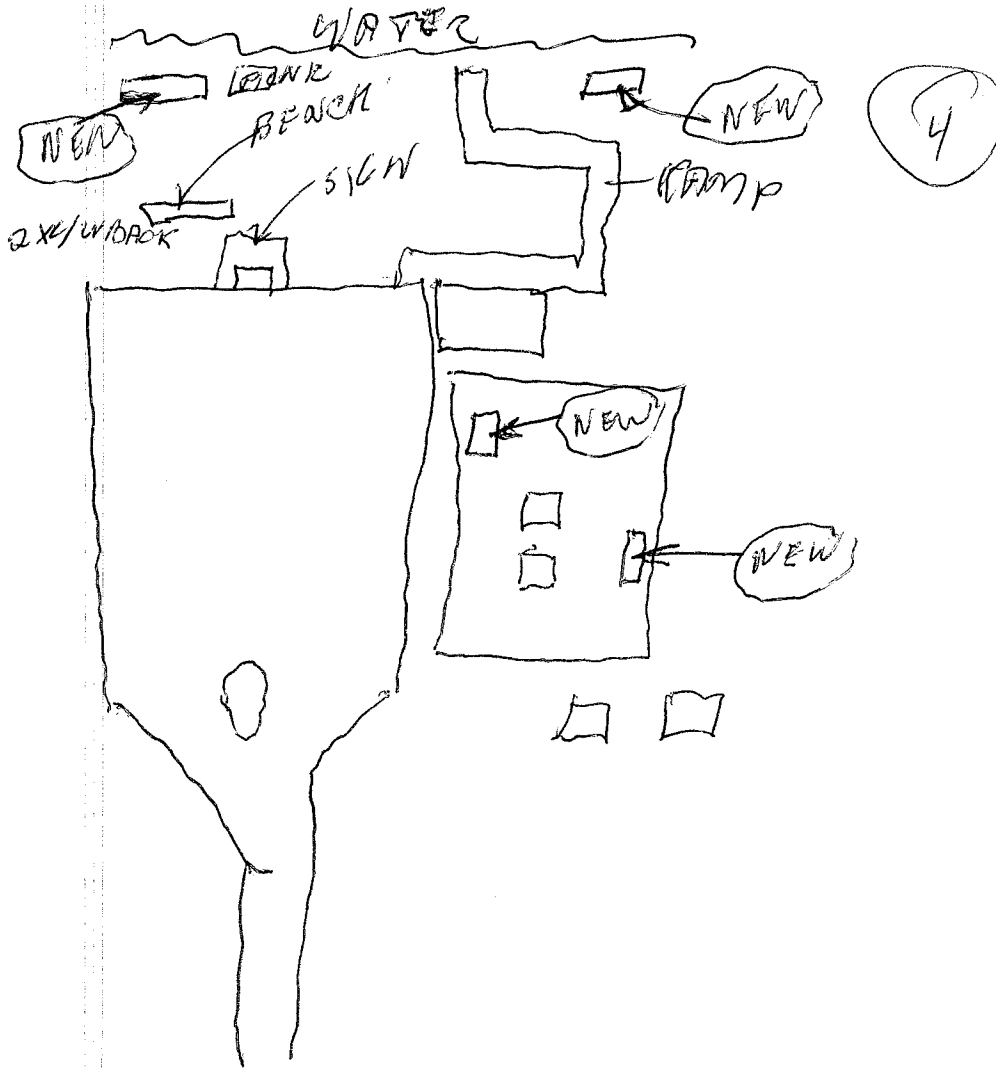
X
POSSIBLE

NPS



WINDMILL (6)

WILEY PARK





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Date: October 22, 2014

Memo To: Eastham Board of Selectmen

Memo From: Sheila Vanderhoef, Town Administrator

Re: Soldiers Congregational Cemetery

Selectmen McDonald has requested that the Board consider taking control of this cemetery and thus maintaining the cemetery and managing burials.

This will require agreement from the current managers/owners and Town Meeting acceptance.

SV/lg